

DATE: August 12, 2004

TO: CITY CLERK

04 AUG 19 PM 1:34

FROM: Andress High School  
Martha Trevizo  
10365 Kellogg St.  
El Paso, Texas 79924

Telephone No. (915) 494-1346  
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

August 24, 2004

Item should read as follows:

Andress High School to hold a marchathon on September 18, 2004 from 6:00 p.m. to 8:00 p.m. Route: Start on Andress High School, left on Sun Valley, right on Mackinaw, left on Donald, right on Rushing, left on Sagittarius, right on Sigma, left on Trojan, right on Salem, left on Capt. Valtr, right on Round Rock, right on Rushing, left on Wadsworth, right on Van Horn, right on Murphy, right on Salem, left from Fannin School on Salem, right on Kendall, left on Dearborne, right on Alcan, right on Sun Valley to Andress parking lot. Approximately 170 persons, 3 vehicles will take part, and 1,000 spectators are anticipated. This request includes permission to use amplification (bullhorn). (District 4) [Martha Trevizo]

SPECIAL INSTRUCTIONS:

PERMIT # 01-083

BUILDING PERMITS & INSPECTIONS USE Item No. \_\_\_\_\_

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☒ TXDOT

☒ STREET DEPARTMENT

☒ CIVIC CENTER

☒ COMPLETE

**REQUEST FOR TEMPORARY USE OF  
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. **(Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)**

(Please type or print)

1. Applicant:

ANDRESS HIGH SCHOOL BAND

(Person/Organization)

Contact Person:

MARTHA TREVIDO

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event: MARCHATHON

(Moving)

☒ Parade☐ Demonstration☐ Foot Race/Walk☐ Bike Race☐ Other: \_\_\_\_\_

(Stationary)

☐ Block party☐ Bazaar☐ Festival☐ Sidewalk Sale☐ Other: \_\_\_\_\_

3. Date of Event:

SEPTEMBER 18, 2004

Total Time of Event:

from 6:00 PM to 8:00 PM  
(Time) (Time)

Time in which police traffic control services will be needed:

from 6:00 PM to 8:00 PM

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

8/24

4. Approximate number of participants:

170 Persons 3 Vehicles 0 Animals        Other Specify:       

\*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 1000

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

ANNUAL SCHOOL ACTIVITY THROUGH THE STREETS OF  
NORTHEAST EL PASO

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number:       

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)  
**ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP**

— STEP OFF FROM ADDRESS, LEFT ON SUN VALLEY, RIGHT ON MACKINAW, LEFT ON  
— DONALD, RIGHT ON RUSHING, LEFT ON SAGITTARIUS, RIGHT ON SIGMA, LEFT ON TROJAN,         
— RIGHT ON SALEM, LEFT ON CAPT. VALTR, RIGHT ON ROUND ROCK, RIGHT ON RUSHING,         
— LEFT ON WADSWORTH, RIGHT ON VAN HORN, RIGHT ON MURPHY, RIGHT ON SALEM,         
— LEFT FROM FANNIN SCHOOL ON SALEM, RIGHT ON KENDALL, LEFT ON DEARBORNE,         
— RIGHT ON ALCAN, RIGHT ON SUN VALLEY TO ADDRESS PARKING LOT.       

Location of assembly area, if separate or different:

ADDRESS HIGH SCHOOL PARKING LOT 5400 SUN VALLEY

#### **IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:**

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6<sup>th</sup> Floor, 541-4050, for more information.

8. Amplification devices to be used: XY → BULLHORN Yes ☐ No ☐

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

BULLHORN

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6<sup>th</sup> Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

BAND BOOSTERS

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

**RELEASE:** In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Martha Young  
Signature of Applicant

12 August 2004  
Date

For ANDRESS HIGH SCHOOL BAND  
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: ANDRESS HIGH SCHOOL BAND MARCHATHON

\$15.75 Fee Paid: 0422304-1 08/12/2004 003 22

\$21.00

City Council Hearing: AUGUST 24, 2004

Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

Comments:

PERMIT

EVENT: ANDRESS HIGH SCHOOL BAND MARCHATHON

LOCATION ANDRESS HIGH SCHOOL, SUN VALLEY, MACKINAW, DONALD, RUSHING, SAGITTARIUS, SIGMA, TROJAN, SALEM, CAPT.VALT, ROUND ROCK, RUSHING, WADSWORTH, VAN HORN, MURPHY, SALEM, FANNIN SCHOOL, KENDALL, DEARBORNE, ALCAN, SUN VALLEY, AND SCHOOL PARKING LOT

DATE OF EVENT: \_\_\_\_\_

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

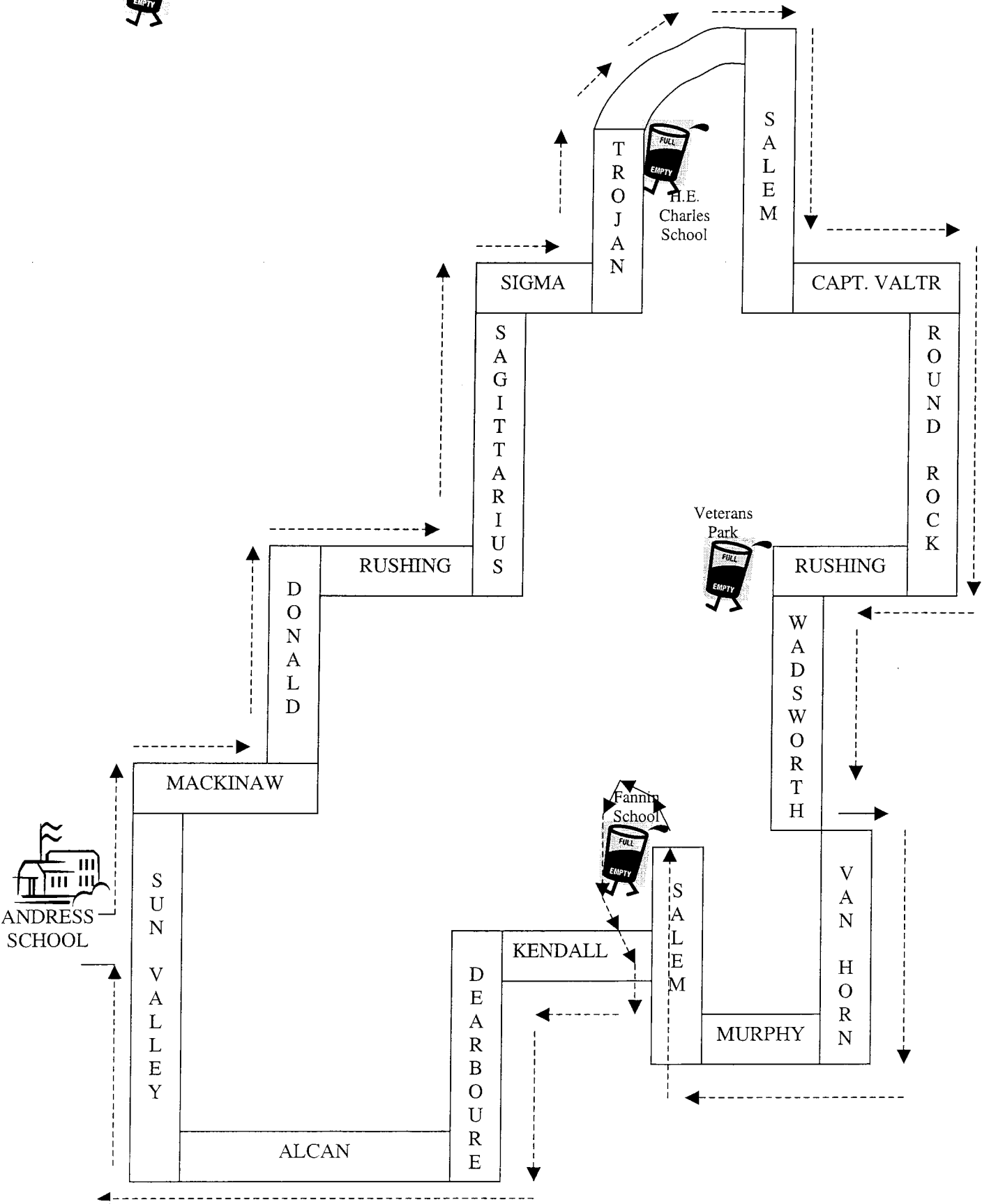
Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

Began and End at Address 5400 Sun Valley Dr.



Denotes water stops



For Office Use Only

Event: ANDRESS HIGH SCHOOL BAND MARCHATHON

\$15.75 Fee Paid: 0422304-1 08/12/2004 003 22  
\$21.00

City Council Hearing: AUGUST 24, 2004

Copy to:

<input checked="" type="checkbox"/> Police Department	<input checked="" type="checkbox"/> Engineering-Traffic Div.
<input checked="" type="checkbox"/> Fire Department <i>RL</i>	<input type="checkbox"/> Highway Department
<input checked="" type="checkbox"/> Sun Metro	<input type="checkbox"/> Street Department
<input type="checkbox"/> Parks Department	<input type="checkbox"/> Civic Center

Comments:

PERMIT

EVENT: ANDRESS HIGH SCHOOL BAND MARCHATHON

LOCATION ANDRESS HIGH SCHOOL, SUN VALLEY, MACKINAW, DONALD, RUSHING, SAGITTARIUS, SIGMA, TROJAN, SALEM, CAPT. VALT, ROUND ROCK, RUSHING, WADSWORTH, VAN HORN, MURPHY, SALEM, FANNIN SCHOOL, KENDALL, DEARBORNE, ALCAN, SUN VALLEY, AND SCHOOL PARKING LOT

DATE OF EVENT: \_\_\_\_\_

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

AUG. 12. 2004 8:31AM

CITY OF EL PASO

NO. 6401 P. 5

## For Office Use Only

Event: ANDRESS HIGH SCHOOL BAND MARCHATHON\$15.75 Fee Paid: 0422304-1 08/12/2004 003 22

\$21.00

City Council Hearing: AUGUST 24, 2004

## Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

## Comments:

Sun Metro has no objection to the event.L. Lujan Sr./for**PERMIT**EVENT: ANDRESS HIGH SCHOOL BAND MARCHATHON

LOCATION ANDRESS HIGH SCHOOL, SUN VALLEY, MACKINAW, DONALD,  
RUSHING, SAGITTARIUS, SIGMA, TROJAN, SALEM, CAPT. VALT,  
ROUND ROCK, RUSHING, WADSWORTH, VAN HORN, MURPHY,  
SALEM, FANNIN SCHOOL, KENDALL, DEARBORNE, ALCAN, SUN  
VALLEY, AND SCHOOL PARKING LOT

DATE OF EVENT: \_\_\_\_\_

City Council Action:

☐

Approved

☐

Disapprove

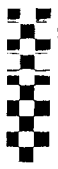
☐

Approve W/Mod

Date Permit Issued: \_\_\_\_\_

Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR



For Office Use Only

Event: ANDRESS HIGH SCHOOL BAND MARCHATHON

\$15.75 Fee Paid: 0422304-1 08/12/2004 003 22  
\$21.00

City Council Hearing: AUGUST 24, 2004

Copy to:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department   | <input type="checkbox"/> Highway Department                  |
| <input checked="" type="checkbox"/> Sun Metro         | <input type="checkbox"/> Street Department                   |
| <input type="checkbox"/> Parks Department             | <input type="checkbox"/> Civic Center                        |

Comments:

TRAFFIC HAS NO OBJECTIONS TO PROPOSED EVENT.  
TRAFFIC CONTROL BY POLICE OFFICERS.  
8/12/04

PERMIT

EVENT: ANDRESS HIGH SCHOOL BAND MARCHATHON

LOCATION ANDRESS HIGH SCHOOL, SUN VALLEY, MACKINAW, DONALD, RUSHING, SAGITTARIUS, SIGMA, TROJAN, SALEM, CAPT. VALT, ROUND ROCK, RUSHING, WADSWORTH, VAN HORN, MURPHY, SALEM, FANNIN SCHOOL, KENDALL, DEARBORNE, ALCAN, SUN VALLEY, AND SCHOOL PARKING LOT

DATE OF EVENT: \_\_\_\_\_

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: Andress High School Band Marchathon

\$15.75 ☐ Fee Paid: 0422304-1 08/12/2004 003 22  
\$21.00 ☐ Date

City Council Hearing: August 24, 2004  
Date

Copy To:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Traffic & Trans. Dept.  
☒ Highway Department  
☐ Street Department

**Comments:**

The El Paso Police Department has no objections with this event.

The Department will police the event with 5 officers and 5 vehicles.

Estimated cost to city: \$350.00 Estimated cost to applicant: \$150.00

PR 04-083

PERMIT

EVENT Andress High School Band Marchathon

LOCATION: Andress High School, Sun Valley, Mackinaw, Donald, Rushing, Sagittarius, Sigma, Trojan, Salem, Capt. Valt, Round Rock, Rushing, Wadsworth, Van Horn, Murphy, Salem, Fannin School, Kendall, Dearborne, Alcan, Sun Valley, and School Parking Lot

DATE OF EVENT: September 18, 2004 from 6:00 PM to 8:00 PM

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

\_\_\_\_\_  
Building Permits & Inspections Director

JOE WARDY  
MAYOR



**CITY COUNCIL**

SUSAN AUSTIN  
DISTRICT NO. 1

ROBERT A. CUSHING, JR.  
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO  
DISTRICT NO. 3

JOHN COOK  
DISTRICT NO. 4

DANIEL S. POWER  
DISTRICT NO. 5

PAUL J. ESCOBAR  
DISTRICT NO. 6

VIVIAN ROJAS  
DISTRICT NO. 7

ANTHONY COBOS  
DISTRICT NO. 8

**THIS IS NOT A PERMIT**

August 19, 2004

Andress High School  
Martha Trevizo

FROM: BUILDING PERMITS & INSPECTIONS

SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

THIS IS ONLY A RECOMMENDATION FROM BUILDING PERMITS & INSPECTIONS TO THE MAYOR AND COUNCIL, THEY WILL MAKE FINAL DETERMINATION AT THE CITY COUNCIL MEETING, AUGUST 24, 2004 AT 9:00 A.M. WE RECOMMEND A REPRESENTATIVE BE PRESENT TO ANSWER ANY QUESTIONS THAT CITY COUNCIL MAY HAVE.

**REQUEST:**

Andress High School to hold a marchathon on September 18, 2004 from 6:00 p.m. to 8:00 p.m. Route: Start on Andress High School, left on Sun Valley, right on Mackinaw, left on Donald, right on Rushing, left on Sagittarius, right on Sigma, left on Trojan, right on Salem, left on Capt. Valtr, right on Round Rock, right on Rushing, left on Wadsworth, right on Van Horn, right on Murphy, right on Salem, left from Fannin School on Salem, right on Kendall, left on Dearborne, right on Alcan, right on Sun Valley to Andress parking lot. Approximately 170 persons, 3 vehicles will take part, and 1,000 spectators are anticipated. This request includes permission to use amplification (bullhorn). (District 4) [Martha Trevizo] PERMIT NO. 04-083

**RESPONSES:**

NO OBJECTIONS FROM FIRE, SUN METRO, AND TRAFFIC/ENGINEERING. THE EL PASO POLICE DEPARTMENT HAS NO OBJECTIONS WITH THIS EVENT. THE DEPARTMENT WILL POLICE THE EVENT WITH 5 OFFICERS AND 5 VEHICLES. ESTIMATED COST TO CITY: \$350.00 ESTIMATED COST TO APPLICANT: \$150.00. THE OFFICE OF BUILDING PERMITS & INSPECTIONS RECOMMENDS APPROVAL.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

**R. ALAN SHUBERT, P.E.**  
**BUILDING PERMITS & INSPECTIONS DIRECTOR**